PAYING QUARTERLY DUES

Payments can be sent using Zelle or mailed to:

Lakeview Heights HOA
PO Box 12756
Ogden, UT 84412

PAYING WITH ZELLE

In addition to paying by check, Lakeview Heights HOA accepts online payments for quarterly dues via **Zelle**. Many banks and credit unions now support Zelle. If your bank/credit union does, you can send your annual dues payment online.

In order to send your quarterly payment through Zelle, complete the following steps:

1. First, verify that your bank is a Zelle partner here: https://www.zellepay.com/get-started. If your bank is a Zelle partner, complete steps 2-7.

2. Go to the P2P or Send Money or Transfer Funds section of your bank's mobile app or website and accept the terms & conditions. You may also see "Send Money with Zelle."

3. Click the Send button.

4. Add Lakeview Heights HOA as a recipient using the following name & email address:

   Lakeview Heights HOA
   lakeviewheightsutah@yahoo.com

   Note: It is critical that this email address is entered correctly. If there is a typo, Lakeview Heights HOA will not receive your payment. The homeowner, not Lakeview Heights HOA, is responsible if payment is not received or sent incorrectly.

   If you have entered the email address correctly, you will see the following:

You're sending money to the recipient you added as **Lakeview Heights HOA.**

lakeviewheightsutah@yahoo.com is enrolled with Zelle as:

LAKEVIEW HEIGHTS HOMEOWNERS ASSOCIATION INC.

If this looks right to you, select continue.

5. Enter the amount for the quarterly dues ($260), select what account you are transferring from and then click on "Review."

6. In the "Reason" field, you may choose to type your name and/or address, but it is required that you provide your **lot number.** This number is on your invoice. Funds received are applied to homeowners' accounts by **lot number.**

7. Click Send.

ADDITIONAL INFORMATION

Which banks support Zelle?

To see a list of banks that are Zelle partners, click here: https://www.zellepay.com/get-started

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Other Questions?

Please contact lakeviewheightsutah@yahoo.com if you have any other questions about using Zelle to pay your HOA quarterly dues.